



No.:HRIDC/Estb-8A/2021/

हरियाणा रेल इन्फ्रास्ट्रक्चर डेवलपमेंट कॉर्पोरेशन लिमिटेड
(हरियाणा सरकार और रेल मंत्रालय का संयुक्त उपक्रम)
Haryana Rail Infrastructure Development Corporation Ltd.
(A Joint Venture of Govt. of Haryana & Ministry of Railways)

Dated: 09.03.2021

VACANCY NOTICE

(No.HRIDC/24/ 2021)

FILLING UP THE POST OF ASSISTANTMANAGER (WORKS, P. WAY, ELECTRICAL AND S&T) IN HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (HRIDC) AT GURUGRAM AND KURUKSHETRA

Haryana Rail Infrastructure development Corporation Limited (HRIDC) is a joint Venture of Ministry of Railways (MOR) with Government of Haryana (GOH),in accordance to the Union Cabinet decision, with an objective to develop the rail infrastructure in the state of Haryana and to carry on the Business Development, financing, planning and implementation of Railway projects and developments of other infrastructure facilities.

Applications are invited from individual and target oriented Officers of Indian Railways and Railway PSUs on deputation for the post of Assistant Manager(Works, P. Way, Electrical and S&T) in HRIDC at Gurugram& Kurukshetra. The details of the post and eligibility are given below: -

| | | |
|----------------------|---|---|
| NAME OF ORGANIZATION | : | HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. |
| TITLE OF THE POST | : | ASSISTANT MANAGER- WORKS, P. WAY, ELECTRICAL AND S&T. |
| NO. OF POSTS | : | ASSISTANT MANAGER (WORKS)- 2 (ONE AT GURUGRAM & ONE AT KURUKSHETRA) ASSISTANT MANAGER (P. WAY)-01, (AT GURUGRAM) ASSISTANT MANAGER (ELECTRICAL)-01 (AT GURUGRAM) ASSISTANT MANAGER (S&T)-01 (AT GURUGRAM) |
| LOCATION | : | GURUGRAM& KURUKSHETRA |
| DURATION | : | 3 YEARS (EXTENDABLE AS PER RULES) |
| TERM OF APPOINTMENT | : | DEPUTATION |
| AGE | : | NOT MORE THAN 57 YEARS |
| SCALE OF PAY | : | PARENT PAY+OTHER PERKS AND ALLOWANCES AS PER HR POLICY OF HRIDC |
| QUALIFICATION | : | SENIOR SUBORDINATES HOLDING THE CADRE POSTS IN PB-2 GRADE RS. 9300-34800 + GRADE PAY RS.4600 (CDA) {PREREVISED}, LEVEL- 7 IN 7TH CPC IN THE RELEVANT DEPARTMENT |
| WORK EXPERIENCE | : | MINIMUM WORK EXPERIENCE- 5 YEARS FOR AM (WORKS, P.WAY): PREFERENCE WILL BE GIVEN TO THE PERSONS HAVING EXPERIENCE IN CONSTRUCTION WORKS IN NEW RAILWAY LINE/DOUBLING/GAUGE CONVERSION ETC. FOR AM (ELECTRICAL, S&T): PREFERENCE WILL BE GIVEN TO THE PERSONS HAVING EXPERIENCE IN |

| | | |
|--------------|---|---|
| | | CONSTRUCTION/RAILWAY ELECTRIFICATION. |
| NOTE | : | CUTOFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE. |
| WEB ADDRESS | : | WWW.HRIDC.CO.IN |
| CLOSING DATE | : | 30 DAYS FROM THE DATE OF ISSUE |

HOW TO APPLY:

Eligible and interested candidates may apply in the prescribed application format, Annexure-I attached. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within 30 days of this notification and should be addressed to: -

Managing Director,
Haryana Rail Infrastructure Development Corporation Ltd.
SCO 17-18-19, 3rd& 4th Floor,
Sector-17 A,
Chandigarh-160017

A scanned copy of the application may also be sent online on email career.hridc@gmail.com , within 30 days of this notification.

A copy of the application may also be sent simultaneously to their Administrative officer/ HR for forwarding the same to HRIDC, duly indicating No Objection/ Vigilance/ DAR Clearance etc.

Note: The officer who has already applied in reference to our vacancy notice no. 17/2020 dated 11.08.2020 need not apply again if His/her application has been duly forwarded through proper channel.

**DGM(HR)
HRIDC, Chandigarh**

PRESCRIBED PERFORMANCE
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

| | | |
|---|---|--|
| Important (please don't leave blanks) | Vacancy Notice No./ Date | |
| | Post against which application has been submitted | |

Personal Data

| | | | |
|----|--|---|--|
| 1 | Name | : | |
| 2 | Gender | : | |
| 3 | Service | : | |
| 4 | Department | : | |
| 5 | Category | : | |
| 6 | Date of Birth | : | |
| 7 | Date of joining | : | |
| 8 | Present Pay Level (pre-revised band with Grade Pay) and basic pay as on date of application | : | |
| 9 | Whether the Grade/pay indicated above is on substantive basis or under MAPC/in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post) | : | |
| 10 | Present designation in Railway | : | |
| 11 | Contact Details | | |
| | (a) Email ID | : | |
| | (b) Telephone (O) | : | |
| | (c) Telephone (R) | : | |
| | (d) Mobile Number | : | |

12. Education Qualification:-

| S. No. | Qualification / Degree | Year/ Division | Institution/ University, Place/ Country |
|--------|------------------------|----------------|---|
| | | | |
| | | | |
| | | | |
| | | | |

13. Experience Details: -

| S. No. | Designation & Department with place of posting | Grade | From | To | Natures of duties performed |
|--------|--|-------|------|----|-----------------------------|
| | | | | | |
| | | | | | |

14. Details of previous deputation/ foreign assignment (if any)

| S. No. | Organization | Designation | From | To |
|--------|--------------|-------------|------|----|
| | | | | |
| | | | | |

| | | | |
|----|--|---|--|
| 15 | Whether debarred from deputation? If yes, please furnish details. | : | |
| 16 | Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable. | : | |
| 17 | Details of awards/punishment | : | |
| 18 | ACR score of last 5 years | : | |

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice. The relevant documents in this regard are attached herewith.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. _____ for forwarding the application to HRIDC indicating No Objection, Vigilance/ DAR Clearance etc.

(Name and signature of the applicant)

Place:

Date:

FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information/ details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified:-

- i. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri_____.
- ii. That his integrity is certified.
- iii. That his APAR dossier for the last five years, duly attested by a Competent Officer is enclosed.
- iv. It is certified that no major/minor penalty has been imposed on him during last ten years.
- v. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature_____

Name_____

Mobile No._____

Office Seal_____

Place:

Date: